



**CITY OF SANTA BARBARA
PARKS AND RECREATION DEPARTMENT**

PARKS AND RECREATION COMMISSION MINUTES

**REGULAR MEETING
Wednesday, July 26, 2023
Council Chamber, 735 Anacapa Street**

CALL TO ORDER

Chair Kathy McGill called the meeting to order at 4:05 pm.

ROLL CALL

Commissioners and Staff Present

Chair Kathy McGill
Vice Chair Evelyn Feck
Commissioner Jeffrey Chang
Commissioner Nicole Clark
Commissioner Jacob Lesner-Buxton
Commissioner Robin Unander-La Berge
Assistant Parks and Recreation Director Jazmin LeBlanc
Urban Forest Superintendent Nathan Slack
Administrative Assistant Rose Nevarez

Commissioners Absent

Commissioner Sebastian Aldana

GENERAL BUSINESS

- A. Changes to the Agenda – None
- B. Written Public Comment – None
- C. Public Comment – None
- D. Commissioner Committee Assignment Reports
 - Commissioner Clark attended the Street Tree Advisory Committee meeting.
 - Vice Chair Feck attended the City Council meeting on July 18 and received the “Parks Make Life Better” Proclamation.
 - Chair McGill attended and reported on the PARC Foundation Board meeting.
- E. Commission and Staff Communications – None

CEREMONIAL ITEMS

CONSENT ITEMS

1. Subject: Summary of Council Actions – For Information (Attachment)

The Commissioners received the report, and their questions were answered.

2. Subject: Minutes – For Action (Attachment)

Recommendation: That the Commission waive the reading and approve the minutes of the Regular Meeting of June 28, 2023.

Motion:

Commissioner Clark / Feck to approve the minutes of the Regular Meeting of June 28, 2023.

Vote:

Majority vote (5/0/1) (Abstain: Unander-LeBerge)

STREET TREE ADVISORY COMMITTEE ITEMS

Any action of the Parks and Recreation Commission made pursuant to Municipal Code Chapter 15.20, Tree Planting and Maintenance or 15.24, Preservation of Trees, may be appealed to the City Council within ten days, pursuant to provisions of Section 1.30.050 of the Municipal Code.

3. Subject: Street Tree Advisory Committee Recommendations – For Action (Attachments)

Documents:

- Staff Report dated July 26, 2023
- Staff PowerPoint presented by Staff

Speakers:

- Urban Forest Superintendent Nathan Slack
- Kathleen Wilson (Item 3.A.1)

Recommendation: That the Commission:

A. Conditionally approve the following setback tree removal request:

1. 420 Alameda Padre Serra – (2) *Phoenix canariensis*, Canary Island Date Palm – Kathleen Wilson

The Commission received the report, they listened to testimony, their questions were answered, and the following action was taken:

Motion:

Commissioner McGill / Feck to concur with the Street Tree Advisory Committee recommendation and approve the removals of the (2) Canary Island Date Palms on the condition that the applicant plant 2 new trees that can achieve a minimum height of 30 feet, as pursuant to SBMC 15.24.090, principles of good forest management will be best served by the removal.

Vote:

Majority vote: (4/1/1) (Nay: Unander-LaBerge, Abstain: Chang)

B. Approve the following changes to the Street Tree Master Plan:

1. 200-800 blocks of Grove Lane – designations modification – Staff

The Commission received the report, and the following action was taken:

Motion:

Commissioner McGill / Clark to concur with the Street Tree Advisory Committee recommendation and designate Holly Oak, Island Oak, Carolina Laurel Cherry, and Catalina Cherry.

Vote:

Unanimous vote (6/0)

2. 00-400 blocks of W. Islay Street – designations modification – Staff

The Commission received the report, their questions were answered, and the following action was taken:

Motion:

Commissioner Feck / Chang to concur with the Street Tree Advisory Committee recommendation and designate Engleman Oak, Mexican Blue Oak, Gold Medallion Tree, and Catalina Ironwood.

Vote:

Unanimous vote (6/0)

3. 00-400 blocks of W. Valerio Street – designations modification – Staff

The Commission received the report, their questions were answered, and the following action was taken:

Motion:

Commissioner McGill / Clark to concur with the Street Tree Advisory Committee recommendation and designate Coast Live Oak, Netleaf Oak, Catalina Iron Oak, and Sweetshade.

Vote:
Unanimous vote (6/0)

ADMINISTRATIVE AND STAFF REPORTS

4. Subject: Director's Report – For Information (Attachment)

Documents:

-Staff Report dated June 28, 2023

Speakers:

-Assistant Parks and Recreation Director Jazmin LeBlanc

Recommendation: That the Commission receive a presentation on the status of the various Parks and Recreation Department initiatives and activities.

Assistant Parks and Recreation Director Jazmin LeBlanc reported on the Fourth of July Celebration, the Concerts in the Park Series, the children's Fiesta Parade on August 5, and future tentative Commission agenda items including the Wildland Fire Resiliency Project and Summer Camps.

The Commissioners received the report.

5. Subject: Annual Advisory Committee Reports – For Information (Attachments)

Recommendation: That the Commission receive the Annual Advisory Committee Reports.

The Commission received the reports, questions were answered, and additional information will be provided.

OLD BUSINESS – None

NEW BUSINESS

6. Subject: Annual Election of Chair and Vice Chair – For Action

Recommendation: That the Commission elect a Chair and Vice Chair to serve as presiding officer for the period of August 1, 2023 through July 30, 2024.

Motion:

Commissioner McGill / Clark to appoint Vice Chair Fleck as Chair.

Vote:

Unanimous vote (6/0)

Motion:

Commissioner Clark / Chang to appoint Chair McGill as Vice Chair.

Vote:

Unanimous vote (6/0)

ADJOURNMENT

At 4:49 pm, with no further business to be addressed by the Commission, the meeting was adjourned.

Respectfully submitted,

Jazmin LeBlanc,
Assistant Parks and Recreation Director